

**Southwestern Jefferson County Consolidated School Corporation
239 S. Main Cross Street
Hanover, Indiana 47243**

June 27, 2016

Regular Meeting

The School Corporation Board of Trustees conducted their Regular Board Meeting on Monday, June 27, 2016 at 5:00 p.m. in Elementary Boardroom located at 276 S. Main Cross Street, Hanover, Indiana 47243.

The following members of the Board of School Trustees were present:

Dr. Michael Hicks	Mrs. Jodi Gray
Mr. John Jones	Mr. Rick Stockdale
Mrs. Lacie Deputy	

Vision – An Educated Community of Higher Character

Mission Statement

The mission of the Southwestern Schools is to provide all students an equal opportunity for exceptional success within a safe and secure learning environment.

Audience Call

None.

Approval of the May 16, 2016 Minutes

Upon a motion made by Mr. Stockdale, seconded by Mr. J. Jones, the Board voted, 5-0, and the motion carried to approve the minutes for May 16, 2016 as presented.

Consideration of Claims

Upon a motion made by Mrs. Deputy, seconded by Mr. Stockdale, the Board voted, 5-0, and the motion carried to approve the payment of claims listed below.

All Fund Claims #5702 through #5934

Payroll Claims #656, #657 and #658

DONATIONS

Upon a motion made by Mr. J. Jones, seconded by Dr. Hicks, the Board voted, 5-0, and the motion carried to approve the following donations:

\$50.00 from Target for Elementary
\$735.44 from Target for Middle School Incentive
\$28.57 from Target for High School Incentive

CAFETERIA BIDS

Upon a motion made by Mr. J. Jones, seconded by Mr. Stockdale, the Board voted, 5-0, and the motion carried to approve the bread bid from Klosterman Bakery and the milk bid from Prairie Farms Dairy.

TEXTBOOK RENTAL FEES - ELEMENTARY

Upon a motion made by Mr. J. Jones, seconded by Mrs. Deputy, the Board voted, 5-0, and the motion carried to approve the following elementary textbook rental fees for 2016-2017:

Kindergarten	\$108.75
1 st Grade	\$108.81
2 nd Grade	\$134.97
3 rd Grade	\$144.35
4 th Grade	\$142.93
5 th Grade	\$146.68

TEXTBOOK RENTAL FEES – MIDDLE SCHOOL

Upon a motion made by Dr. Hicks, seconded by Mr. Stockdale, the Board voted, 5-0, and the motion carried to approve the following middle school textbook rental fees for 2016-2017:

6 th Grade	\$152.87
7 th Grade	\$138.68
8 th Grade	\$150.76 *students taking Algebra I will pay \$153.16
*\$2.00 will be added to students taking Choir	

MATH TEXTBOOK ADOPTION

Mr. Jones discussed the math textbook adoption. Middle and High Schools would be doing a 1 year Pilot Program with Pearson. Total cost for 1 year is \$10,613.00. The elementary will be doing a 3 year program at a cost of \$15,000 per year with Houghton Mifflin Harcourt. The Rural Schools Grant is going to go toward the cost of the textbooks. Upon a motion made by Mrs. Deputy, seconded by Dr. Hicks, the Board voted, 5-0, and the motion carried to approve the math textbook adoption.

TEXTBOOK RENTAL FEES – HIGH SCHOOL

Upon a motion made by Mr. J. Jones, seconded by Mrs. Deputy, the Board voted, 5-0, and the motion carried to approve the following high school textbook rental fees for 2016-2017:

2016-17 High School Projected Fees		
Curricular Materials	91.03	The Curricular Materials fee includes the Chromebook, a cover, and filter software
Planner	5.00	
Student ID	3.00	
Daily Living Skills	25.00	
Driver's Ed	350.00	
English 9	22.00	Forensic Science
English 9 Honors	22.00	Biology I
English 10	22.00	Biology II
English 10 Honors	22.00	Earth/Space Science
English 11	22.50	Chemistry I
English 11 AP	22.50	Chemistry II
English 12	22.00	Physics
English 12 Dual Credit	87.33	Adv Chemistry, College Credit
English 12 AP	79.19	Integrated Chemistry
Novels	5.00	Anatomy
Economics	6.00	Advanced Health
Psychology	11.62	Health
US Government	6.00	PE 9
US History	12.02	Elective PE
AP US History	27.00	Weight Training
US History Dual Credit	27.00	Introduction to 2D Art
World Geography	11.58	Introduction to 3D Art
World History	12.16	Visual Communications
AP Psychology	24.50	Band
French I	13.95	Chorus
French II	13.95	Advanced Choir
French III	18.70	Digital Citizenship
French IV	16.95	Computer Programming
Spanish I	0.00	Intro to Design Processes
Spanish II	0.00	Intro to Adv Mfg & Logistics
Spanish III	0.00	Conexus I
Spanish IV	0.00	Computers in Design & Production
Algebra I	15.90	Intro to Engineering PLTW
Algebra II	15.90	Principles of Engineering PLTW
Algebra II Honors	15.90	Aerospace Engineering
Geometry	15.90	Digital Electronics
Honors Geometry	15.90	Engineering Design & Development PLTW
Probability & Statistics	15.90	Animal Science
Trigonometry	15.90	Agricultural Power, Structure, and Technology
AP Calculus	15.90	Landscape Mgmt
Adv Modeling & Analysis	15.90	

OVO ANNUAL LEASE AGREEMENT

Upon a motion made by Dr. Hicks, seconded by Mrs. Deputy, the Board voted, 5-0, and the motion carried to approve the lease agreement with Ohio Valley Opportunities. The lease runs from July 1, 2016 through June 30, 2017. They will pay Southwestern \$1500.00 per month for the use of three rooms in the elementary building.

TECHNOLOGY REPORT

- We were hit with a Ransomware virus. It most likely entered through an email and encrypted our files on two servers. It also encrypted 7 workstations and our backups. We have scanned all the machines in our district. We have two students, Jarod Perry and Harlan Mikesell, that have been helping with this. We will be enabling off site backups and train teachers and staff to backup directly. We want to encourage all staff to use Google Drive.
- Wireless upgrades are in progress
- Reformatting Chromebooks have been done at the elementary. Thanks to Cheryl and Kasey Watterson and Sean Bennett for their help with this. Middle and High School will be done over the next few weeks.
- We are setting up IP printing, which allows printing directly without a print server.

PERSONNEL

Upon a motion made by Mr. Stockdale, seconded by Dr. Hicks, the Board voted, 5-0, and the motion carried to approve the following:

- Retirement of Traci Tandy, as 3rd grade teacher, as of May 27, 2016.
- Employment of Blake Gand as 6th grade math teacher. He will be paid according to the master contract.
- Employment of Wesley Powell as agriculture teacher. He will be paid according to the master contract.
- Employment of Janice Stethen as business teacher. She will be paid according to the master contract.
- Employment of Amanda Roberts as band director. She will be paid according to the master contract.
- Employment of Stephanie Brawner as 3rd grade teacher. She will be paid according to the master contract.
- Employment of Lloyd Arbuckle as academy bus driver. He will be paid \$60 per day and will drive 3 days a week for the 2016-2017 school year.
- Employment of Annette Hardy, Kim Hoagland, Tracy Shelton and Heather Lewis as summer custodians. They will be paid \$10.20 per hour and work through Tuesday, May 31 through Friday, July 29, 2016.
- Employment of Vickie Abbott as summer daycare aide. She will be paid \$10.20 per hour and work 6 hours per day as needed.
- Employment of Ed Hensley as bus driver for the migrant summer tutoring program and the summer school jump start program. He will be paid \$50.00 per day. The migrant summer program will run from June 6 through June 17, 2016. The summer school jump start program will run from July 18 through July 28, 2016.
- Employment of the following coaches for the 2016-2017 season:
 1. Kevin Dillman – head boys varsity soccer coach
 2. Nancy Totten – head girls varsity soccer coach
 3. Chris Johnson – head volleyball varsity coach
 4. Zac Nussbaum – head boys and girls cross country varsity coach
 5. David Bright – head girls golf varsity coach
 6. Robert Green – head boys tennis head coach

7. Bridget Skvara – JV volleyball head coach
 8. Chris Johnson – volleyball intramural director
- Employment of Angy Northern for the 2015-2016 year as TRAC and Academic Science Team Coach.
 - Employment of Judy White in the elementary choir position for the 2015-2016 year.
 - Employment of Amy Hill as the middle school yearbook sponsor for the 2015-2016 year.

CONFERENCE REQUESTS

Upon a motion made by Mr. J. Jones, seconded by Mrs. Deputy, the Board voted, 5-0, and the motion carried to approve the conference requests of the following:

- Stephen McClellan to attend the SRO Advanced Course training in Bloomington, IN on June 13-15, 2016. Total cost of \$395.00 will be paid from the School Safety Grant.
- Jason Watson and Steve McClellan to attend the Crisis Intervention Team Training for Youth in Indianapolis, IN on June 27-July 1, 2016. Total cost of \$1000.00 will be paid from Title IIA.
- Beatriss Collins to attend the Text Dependency Workshop at the Wilson Center on June 29, 2016. Total cost of \$125.00 will be paid from Title I.
- Christen Harsin, Margaret Thornton, Katie Humphrey, Lisa Taylor and Rebecca Sellers to attend the Hullabaloo-STEM in Early Childhood conference in Jackson County, IN on July 16, 2016. Total cost of \$200.00 will be paid from the general fund.
- Angy Northern and Katie Davis to attend the Scholastic Reading Summit in Covington, KY on July 26, 2016. Total cost of \$338.00 will be paid from the general fund.
- Tonia Joseph and Janet Hostettler to attend the Scholastic Reading Summit in Covington, Ky on July 26, 2016. This will be paid for with scholastic dollars earned from the book fair.
- Robert Adams and Jason Poteet to attend the IN School Safety Advanced Training conference in Indianapolis, IN on August 29-30, 2016. Total cost of \$30.00 will be paid from Title IIA.
- Beatriss Collins to attend the Best Practice for Elementary ELA, Math and Science conference at the Wilson Center on September 21, 2016. Total cost of \$90.00 will be paid from Title I.
- Angy Northern to attend the Young Adult Literature Workshop in Atlanta, GA on November 21-22, 2016. Total cost of \$1215.00 will be paid from the general fund.

BUDGET/FINANCIAL

2017 Budget Calendar

Mrs. Boldery went over the budget calendar. She will be going to the Jefferson Co. Courthouse on July 18, 2016 at 1:00 p.m. to meet with the DLGF.

Resolution 2016-11 Internal Controls

Mr. T. Jones read Resolution 2016-11. Upon a motion made by Mr. Stockdale, seconded by Dr. Hicks, the Board voted by roll call, 5-0, to approve Resolution 2016-11 Internal Controls.

Resolution 2016-12 Bonding

Mr. T. Jones read Resolution 2016-12. Upon a motion made by Dr. Hicks, seconded by Mr. Stockdale, the Board voted by roll call, 5-0, to approve Resolution 2016-12 Bonding.

Roll Curtains

Mr. T. Jones explained that we have baseball practices in the activity center and balls are hitting the metal siding on the walls. We are looking into purchasing two large curtains that would come down from the ceiling to the padding on the walls and protect the siding and the windows. We are currently in the process of getting quotes.

Classified Employee Handbook

Mrs. Boldery went over the changes to the classified employee handbook. The following changes were made:

- The title of the transportation secretary was changed to Transportation Coordinator
- Preschool and daycare workers were added to the handbook
- An Internal Control Systems section was added, along with a sign off sheet
- The title of corporation aides/Title I aides was changed to Aides. The number of days was changed to 184 days to match teacher days.
- An incentive pay was added for corporation bus drivers who work 45 consecutive days without an absence of any kind.
- Due to new overtime regulations, three hourly positions were changed to salaried positions. This effects Jerry Adams, Cathy Bear and Charlie Singer.
- Some salary schedules were changed to make pay more uniform between positions.

Upon a motion made by Dr. Hicks, seconded by Mr. J. Jones, the Board voted, 5-0, and the motion carried to approve the changes, effective July 1, 2016.

Audience Participation

None.

Superintendent's Report

Mr. Trevor Jones reported on the following:

- We are looking into purchasing a large LED sign for the corporation that will sit between the administration building and the high school building. We got a quote for \$32,000.00. Mr. T. Jones handed out the information to the Board to look at and we will put on the agenda for the July board meeting. We will also work on getting 3 quotes. German American Bank and Mainsource Bank have both offered to sponsor the sign.
- Information from NEOLA was handed out. NEOLA is a company that puts all the school corporation's policies online.
- A quote was given for restriping/painting the parking lots. Mr. Tingle is working on getting a second quote. We will put this on the agenda for the July board meeting.
- The first student day will be on August 5, 2016.

Board Comments and Information

None.

Future Board Meetings

Monday, July 25 @ 5:00 p.m.

Monday, August 29 @ 5:00 p.m.

Adjournment

Upon a motion made by Mrs. Deputy, seconded by Dr. Hicks, the Board voted, 5-0, and the meeting was adjourned at 5:55 p.m.

Respectfully Submitted,

Mrs. Lacie Deputy, Secretary of the School Board of Trustees